

September 2024

Dear Parent/Carer,

We are proud of the many achievements of our children at Burston & Tivetshall Primary Schools and there are many activities and events for our children to get involved in. You will have seen that we often use photos of children on our website, on social media and in our school prospectus to give people a flavour of school life at Burston & Tivetshall Primary Schools, to keep the school community informed about what our children do and to celebrate achievements. We also sometimes publish photos of children in our school newsletter, schools social media and our website. In this digital age, many members of our school community use social media to stay connected with what is happening in school and, for those who don't use social media, the website is an important communication tool which showcases what we do.

Under data protection law, we need the consent of parents / carers to use photographs or video images of children in this way usually until children reach the age of 13. There is no obligation on you to give consent and if you choose not to give consent for some or all of the options on the consent form, we will ensure that your child's photo or a video is not used for those purposes if your child can be identified from it. In some cases, we may take group photos of children and we may publish a photograph if we are satisfied that individual children cannot be identified from the image.

Your consent will last for the duration of your child's time at Burston & Tivetshall Primary Schools. You can withdraw or change your consent at any time by emailing the school at office@bps.set.education. If you withdraw consent for your child's photo being used in any of the ways described on the form, we will stop using it in this way, but we may still need to retain a copy of the photograph or image for other reasons, for example, where it is needed to perform our public task of providing education.

Please return the form to school as soon as possible.

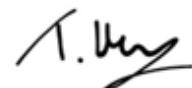
Yours sincerely



Mrs Karen Millar
Executive Headteacher



Miss Sally Underwood
Assistant Headteacher



Mr Tom Henry
Assistant Headteacher

Crown Green, Burston, Diss, IP22 5TZ
 01953 860233
 Email: Office@bps.set.education
 Website: www.burston-tivetshall-schools.co.uk

Please tick the appropriate box

| | Yes | No |
|---|--------------------------|--------------------------|
| May we publish your child's image in printed promotional material such as the prospectus and advertising? | <input type="checkbox"/> | <input type="checkbox"/> |
| May we publish your child's image in the newsletter? | <input type="checkbox"/> | <input type="checkbox"/> |
| May we publish your child's image on the school's website and social media pages? | <input type="checkbox"/> | <input type="checkbox"/> |
| May we film your child for use on flat screen displays within the school? | <input type="checkbox"/> | <input type="checkbox"/> |
| May we film your child for use on the school's website and social media pages? | <input type="checkbox"/> | <input type="checkbox"/> |

Child's Name: _____ Class: _____

Parent/Carer Signature: _____ Date: _____

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